

Reporting Screens

Download reports from Unionline Reporting Screens: Measurement Reports, Direct Purchase Reports, Nomination Reports, and Operator Reports



The screenshot shows the Unionline web interface. At the top, there is a navigation bar with links for Contracts, Measurements, Reports, Invoices, Support, and Tutorials. The 'Reports' section is active. Below the navigation bar, there is a 'Reports' form with the following fields:

- 1**: Report (Select the type of Report) - A dropdown menu.
- 2**: Contract (Select the Contract) - A dropdown menu.
- 2**: From (Jan 1, 2019) and To (Jan 28, 2019) - Date selection fields.
- 3**: ReportFormat (Select the Report Format) - A dropdown menu.
- 4**: Run Report - A green button.

Unionline → Measurements → Measurements Report
Unionline → Reports → Direct Purchase Reports
Unionline → Reports → Nomination
Unionline → Reports → Operator

Measurement, Direct Purchase, Nomination and Operator reports are available to download from Unionline. Access to the different report screens is based on your Unionline Access Rights

1. **Report Field** allows you to select the type of report to download. The drop-down list is populated based on which report screen you are on and your Unionline Access Rights.
2. **Report Parameter Fields** allow you to customize the data to be included in your downloaded report. Report Parameter Fields vary depending on the type of report selected.
3. **Report Format** allows you to select the file format for your report download request. The drop-down list is populated based on the type of report selected. Options may include XML, CSV and PDF.
4. **Run Report Button** will generate a report based on the selections made within the screen.

Report Download Prompt will appear based on your browser's download functionality. Once the requested report is available you will be able to view or save the report.