

Property Owner and Manager Agreement

Union Gas now offers a program to property owners and managers to help manage gas service for their rental properties between tenants.

Under this new program, there are three options. The account connection/transfer charge will be waived if you choose Option 1, which is always transfer your rental property account into your name between tenants. This also ensures that the gas will remain on at the property. Alternatively, you may choose to either transfer the gas service seasonally into your name or to discontinue the gas service between tenants. If you choose Option 2 or 3, account connection/transfer charges will apply each time the account is transferred.

Please complete this form and email a copy to or mail to the address below.

Transfer Options (please check one option)

Option 1: Transfer Service Between Tenants

I hereby authorize Union Gas to bill me for the gas service in-between tenants at the address(es) below. By accepting this service, I understand that:

- No connection/transfer charge will be charged and no deposit charge will apply.
- I will be responsible for full payment of the Union Gas bill until a new tenant has established a Union Gas account at the rental property.
- If I have set-up an automatic payment plan, payments for these properties will automatically be deducted from my financial institution.

Option 2: Transfer Service Seasonally

I hereby authorize Union Gas to transfer the gas service at the address(es) below to my account if a vacancy occurs between November 1 through April 30 and to disconnect the gas service if a tenant moves out between May 1 and October 31. By accepting this service, I understand that:

Between November 1 and April 30, I will be responsible for full payment of the Union Gas bill until a new tenant has established a Union Gas account at the rental property.

- Between May 1 and October 31, the natural gas service at the address(es) below will be disconnected without prior notice until a new tenant establishes a Union Gas account.
- During the period November 1 to April 30, I will be charged a connection/transfer charge each time the gas service of one of the properties listed below is transferred to me.
- Union Gas will not be held liable for any loss, damages, or injury which may occur as a result of the disconnection of gas services.

Option 3: Disconnect Gas Service Between Tenants

I do not consent to being billed for natural gas service at any properties listed below. I understand and accept responsibility that:

- The natural gas service at the address(es) below will be disconnected without prior notice when a tenant notifies Union Gas to close their account.
- Union Gas will not be held liable for any loss, damages, or injury which may occur as a result of the disconnection of gas services.

Property Owner or Manager Information

Name: _____

or

Business name: _____

Existing Union Gas Account Number: _____

Mailing Address: _____

Street Number and Street Name: _____

Unit/Apt. Number: _____ PO Box: _____ RR #: _____

City: _____ Prov: _____ Postal Code: _____

Phone Number: _____ Alternate Phone Number: _____

Email Address: _____

Rental Property Information

List the Addresses for the properties that will be covered by this agreement:

Street Number	Street Name	Unit/ Apt No.	City/Town	Postal Code

If necessary, please attach page for additional properties.

Terms and Conditions

- This Agreement shall remain in effect until altered or terminated by either party.
- The property owner or manager agrees to notify Union Gas of any changes required to this agreement as when a rental property is sold or is no longer managed by the property manager.
- Union Gas retains the right to cancel this agreement at any time without prior notice to the property owner or manager.

By signing this Agreement, I acknowledge I have read and agree to the terms and conditions above.

Signature of Property Owner or Manager

PRINT NAME

If Owner is a company name, only an authorized person of the company is permitted to sign.

Date

Mail the completed form to:

Union Gas, PO 2001 Chatham, ON N7M 5M1 ATTN: Moving Support.