

Go to getconnected.uniongas.com to submit online
For all inquiries please call 1-866-7721045 Email: commercial@uniongas.com

Install Service Add Meter Re-locate Meter/Service Load Addition Load Reduction Pressure Change Inquiry only

Action Request Address

City/Town: _____ Street #: _____ Unit #: _____
 Street Name: _____ Postal Code: _____ Cross Street: _____

Owner Details

Company: _____
 Contact Information (Please check the best method) Email: _____
 Work Phone: _____ Cell Phone: _____ Alternate Phone: _____

Owner / Billing Address (if different from above)

Street #: _____ Unit #: _____ Street Name: _____
 City / Town: _____ Postal Code: _____

Business Information (Site Plan Digital Drawing Submission)

For the natural gas planning & design phase, Union Gas requires drawings for the project or site. These site drawings and plans are typically engineered, surveyed and drafted using some form of computer aided design (CAD) software.
 Union Gas is requesting that site plans be submitted digitally in CAD and any additional Architectural and Mechanical drawings be submitted in a PDF format.
1. Information Requirements: (a) CAD format (AutoCAD or MicroStation) and Version submitted. (b) Projected or not (if projected indicate what it is).
2. Other Notes: (a) Site Plans sent in Adobe pdf are not usable by the Union Gas mapping & drafting systems.(b) Do not send picture or raster files ie.) jpeg, bmp, ai, eps, etc. (c) All reference files (MicroStation) and xrefs (AutoCAD) are to be merged into a single master drawing file. (d) Union Gas does not accept "Zip" files.(system security reasons)

Business Name: _____ Business Phone: _____ Size of Facility: _____ Sq Ft
 Union Gas Account Manager: _____ Type of Business: _____ Existing/Previous Account #: _____

Construction

Occupancy Date: _____ Construction Start Date: _____ Paving Start Date: _____
 Construction Heat Yes No Heater BTU Rating: _____ Pressure Required: _____ Final Meter Date: _____

Meter Information

Will the meter location be marked? Yes No Meter Location as viewed from street: _____
 Existing meter Number(s) for Load / Meter additions (manifold): _____
 Distance from property line to meter: _____ Customer Signal? Multiple Meter Sets # _____ of meters

Comments

Appliances to be installed

Appliance Type*	Existing BTU	New BTUH	Future BTUH	Future (Btuh) yrs	Auxiliary Equipment**
Furnace / Boiler					
Water Heater					
Water Heater (tankless)					
Make up Air					
Dishwasher					
Total Load:					

Gas Pressure: 7" w.c. (1.75 kpa) is standard delivery pressure 14 kpa (2psi) 35 kpa (5psi) 70 kpa (10psi) Other - Specify _____ kpa _____ psi
 If over 1.75 kPa (7" w.c.) is required provide pipe length between proposed meter and the farthest gas appliance _____(m)
 * Include any equipment fired by Natural Gas, for processing equipment please see note on back of page
 ** Please list any details or non gas fired energy efficient additions i.e. Heat Recovery Ventilator, Demand Kitchen Control Ventilation

Designer / Builder / Contact Person / Installer

Site Contact person: _____ Company: _____ Name: _____
 Best contact Method Work Phone: _____ Cell Phone: _____
 Alternate Phone: _____ Email: _____
 Installer Name: _____
 Best contact Method Work Phone: _____ Cell Phone: _____
 Alternate Phone: _____ Email: _____

INSTRUCTIONS**REQUEST TYPE:**

1. Commercial/Industrial Service Installation.

Important: Please indicate type of business and building square footage in appropriate box.

CUSTOMER/DESIGN/EQUIPMENT INFORMATION:

2. Address and Customer Information. Please ensure clarity and accuracy of all relevant information.

3. Installer/Designer. The name(s) of the mechanical contractor/installer and/or mechanical engineer/designer that will be designing and/or installing the natural gas equipment. Contact information should be included.

4. Natural Gas Equipment and Total Input. A list of all existing, new and future gas-fired equipment to be installed at the building/project site, indicating Btu input, e.g. 4 rooftops @ 200,000 btu/hr each; 1 Make Up Air unit @ 2,000,000 Btu/hr each; 2 boilers @ 1,000,000 Btu/hr each.

a. Existing: All gas fired equipment prior to this request.

b. New: All gas fired equipment to be connected for this request.

c. Future: All gas fired equipment to be connected at a later date.

5. Gas Pressure. Gas pressure will be supplied at 7" w.c. (1.75 kpa) unless excess pressure is requested. Requests are subject to local approval, based on equipment performance and good engineering design. Any changes made after the request has been processed may be subject to charges.

6. If you have a gas load larger than 847,440 BTU/hr with our standard pressure 1.75kPa or 459,030 BTU/hr with 14 kPa/2 lb pressure you will need to allow for greater clearances to the regulator. * Consult the CSA B149.1-10 "Natural Gas and Propane Installation Code"

7. Industrial Process Equipment (The following information is required):

a. What is the input BTU per hour/firing rate? _____

b. What is the percentage of time that the industrial equipment runs at full capacity? _____

c. How many hours a day do you run this equipment? _____

d. Number of Operating days in a year? _____

CONSTRUCTION HEAT

When a Manufacturer approved furnace is activated for construction heat by a G1 or G2 certificate holder, a completed "Furnace Installer Validation Form" must be completed and posted on the furnace. Union Gas will verify that a completed form has been posted during inspection visits and this is also subject to audit by TSSA. You must further ensure that no other appliances are put into use prior to inspection by Union Gas as required under Ontario Regulation 212/01 Section 7.

A supply of forms and envelopes for attachment to the furnace can be ordered free of charge by contacting the following address: restechsupport@uniongas.com